

RFP question submitted by vendors

1. Question: Have questions been submitted by other potential respondents? If so, will the questions and responses be shared with all recipients of the RFP?
Answer: Yes, Questions have been submitted and are contained in this document to be shared with all respondents.
2. Question: We receive the RFP having a revised date of 2/21/2003. The RFP on the City of Columbus website has a revised date of 2/26/2003. Which is to be used? Web site version 2/26/2003
3. Question: With respect to the "Personal Examination" clause on page 3, is the intent:
 - a. Question: That the responding party needs to perform this assessment prior to responding to the RFP; or
 - b. Question: That the selected contractor will have an opportunity to perform this assessment prior to executing a contract?Answer: The Personal Examination clause is hereby waived.
4. Question: What is intent of "Length of Contract" clause found on page 4-1?
Answer: That the city will use your company to provide the services described in the contract
5. Question: What is meant by contractor "will be required to supply its own facilities and business resources to perform significant portions of these services" on page 4-A?
Answer: Any work done offsite will require the contractor to provide his or her own office space and equipment
6. Question: Please clarify what is intent of 1.1.2.2 on page 4-B?
Answer: To advise the contractor that the end goal is to be on version 3.1
7. Question: With respect to the Technical Bid Specifications section,
 - a. Question: Item 1.2.1 Migrated Code Testing: Is the City requesting resources only, or would they like to receive a turn-key testing proposal?
Answer: Please provide offers for turn-key as well as resource only
 - b. Question: Item 3 Requirements (page 4d): Is it the City's expectation to receive a response only this section of the "Technical Bids Specifications". "Requirements"? If not, please specify other items.
Answer: The City expects specific responses to each of the requirements as well as a total response that complies with Section 6.4. INSTRUCTIONS FOR ORGANIZATION OF PROPOSAL RESPONSE.
 - c. Question: Items 3.2.2 to 3.5.3 inclusive: Are these items to be responded to at the individual level, or at the corporate level?
Answer: Please provide both.
 - d. Question: Item 6.3.3.2 on page 4-J: Will the offerors be requested to make presentations?
Answer: Only if the evaluation team reaches a tie
 - e. Question: Item 6.4.1.5: A project schedule is being requested? Please elaborate. Answer: Please provide a schedule showing your availability as well as anticipated timelines for providing the testing services

- f. Question: Item 6.4.2: One set of financial reports are being requested. Can you provide more specifics in terms of what is really needed? Is this to be sent under separate cover? Or, as part of original copy of proposal? Else, included in all copies?

Answer: Send one original set and two copies under separate cover marked "Financial Reports". Do not include copies in the original proposal or in the copies of the proposal.

- g. Question: Item 6.4.5: Is it the City's expectation that the respondents make reference to the same Section numbers?

Answer: That is correct

8. Question: What is meant by the terms "LOT" and FOB on the pricing schedule (page 5)?

Answer: "LOT" means that the offeror is to propose a flat fee for the item. FOB (Free On Board) Is not applicable to a service agreement and can therefore be ignored. Timing of deliverables is to be estimated in the proposal response under the assumption that all migration work is to be completed by the end of September Final timing of deliverables will be negotiated.

9. Question: What is the HW platform?

Answer: Database Server is HP (N class) and the disk array is NetApps (Network Appliance) The form servers are old NCR boxes running NT. The PC's are Compaq running WIN 2000.

10. Question: What is the operating system (AIX, Unix??)

Answer: HP-UX 11.0

11. Question: What are you using for cash receiving and payment processing?

Answer: 3rd party CORE software using UAPCRPI to load into Banner. To date we use UAPCRPI to load payments from 5 different sources.

12. Question: Are you using an address validation program?

Answer: Yes, Custom scripts written in-house using postal CASS

13. Question: For the Oracle GUI interface, have all the PC platforms been updated already, if not, where are they with the rollout?

Answer: I am not sure what you are referring to on this question. We currently use 4 form servers in a client/server environment. All of that is currently functioning. We are looking into using Banner's web functionality in 3.1. We are still loading 3.1 on a test server at this point.